



RECEIVED & READ

SIGNATURE DATE

SIGNATURE DATE

Sunrun Inc. | 1.855.4SUNRUN | sunrunhome.com

Request for Temporary Removal of Document from Title

Please read this page carefully to ensure you have all of the information and are able to provide us with all required documentation to process your temporary removal request.

In the cases of leased or PPA solar panel systems, Sunrun files a Notice of Independent Energy Producer Contract (NOIEPC) and/or a UCC Financing Statement on the title of the customer's home. These notices indicate that the solar panels on the home are owned by a third party (Sunrun), and that an outside entity (Sunrun) has an interest in the property.

We will provide temporary removals of these files for the purpose of a refinance or a home sale.

****If this is a home sale, please contact serVICETRANSFERS@sunrun.com. You will need to work with our customer care team to complete a service transfer before we can process a removal.***

I. Required Documentation and Information - to be sent to filings@sunrun.com in one email

- A. Completed Document Removal Request Form (see next page)
- B. A .pdf copy of the actual document you are requesting to be removed
 - NOIEPC and/or UCC Financing Statement. These documents are filed with the County Recorder's' office, Sunrun **DOES NOT** have copies.
 - Copies should include: document number, document filing date and parcel/APN number.
 - If you for some reason cannot obtain copies, send us a copy of the preliminary title report highlighting the document title, number, and filing date. ***Please be sure to omit sensitive customer information such as a social security number.**

II. Receiving and filing the release

- Once we have processed your removal request, a soft copy of the release(s) will be emailed to you. An original copy is not needed for UCC releases.
- Notarized copies of NOIEPC releases will be mailed to the address provided on the removal request form.
- Upon receiving the releases, it is your responsibility to file them at the appropriate jurisdiction and incur any associated costs.

Please complete Document Removal Request form and send your request to filings@sunrun.com.

Document Removal Request Form

Removal Requests take up to 10 business days to process.

